



ROOMS HOTEL

• TBILISI •

Reservation Form

Please complete the form in its entirety and send it to tbilisi@roomshotels.com by latest **15.05.2015** to ensure safe and rapid handling of your request.

This reservation form enables guests of **ECA Legal Forum** to use specially proposed room rates for June 15-22:

Urban Queen Room

- 130 USD – Single Occupancy
- 145 USD – Double Occupancy

Garden View Twin

- 140 USD – Single Occupancy
- 155 USD – Double Occupancy

Signature King

- 160 USD – Single Occupancy
- 175 USD – Double Occupancy

***Proposed room rates are exclusive of VAT at 18% and inclusive of Breakfast and high speed Wi-Fi internet**

Guest Name	
Address	
Telephone/Fax	
Arrival Date/Time	
Departure Date/Time	

Cancellation Policy:

- *Cancelling room reservation 14 days prior to arrival date will result in no charge*
- *In case of cancellation after the deadline, 50% of entire stay will be charged*
- *In case of No Show, 100% of entire stay will be charged*

Check In/Check Out Policy:

- *Check in time is from 14:00 and check out time is till 12:00*
- *Early arrival before 07:00, 100% room rate (excl. VAT) will be charged, early arrival after 07:00 till 14:00 50% of room rate (excl. VAT) will be charged*
- *A late departure fee 50% (excl. VAT) will be applied in case of departure between 15:00-18:00, 100% of room rate (excl. VAT) after 18:00*



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Card type: Visa MC Amex Diners/CB Discover JCB

Credit Card Number	
Expiration Date	
Name on Card	
Billing Address	
Cardholder Signature	

I certify that all information is complete and accurate. I hereby authorize **Rooms Tbilisi Hotel** to collect payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit card listed above. I understand that a new form will have to be completed if guest wishes to extend his/her stay. I certify that I am the authorized signer of the credit card listed above.

Cardholder name:

(Printed)

Cardholder signature:

Date:

Privacy: We respect the privacy of all personal information that you provide to us. The information you provide on this form will be used only to allow us to properly process payments you have authorized. This information will be maintained at the property as well as in our centralized computer systems in the United States. If you should have any privacy related questions or concerns please contact the hotel or send an email to.